

# MINUTES OF THE BOARD OF DIRECTORS HOUSTON COUNTY APPRAISAL DISTRICT

*December 19, 2022*

On December 19, 2022, the Houston County Appraisal District Board of Directors met in a regular meeting at 7:00 PM in the Appraisal District Office, 1512 B East Loop 304, Crockett, Texas.

Members Present: Kathi Calvert, Laronica Smith, Tommy Lundy, W.F. (Red) Kitchen, Tod English, Brandon Bridges

Members Absent: None

Staff Present: Carey Minter, Chief Appraiser

Visitors: None

The meeting was called to order by Chairman Kathi Calvert who noted that a quorum was present and then the meeting was opened.

Motion by Mr. Brandon Bridges, seconded by Mr. Tommy Lundy and unanimous approval, the minutes from the November 21, 2022 regular meeting were approved.

Motion by Mr. W.F.(Red) Kitchen, seconded by Mr. Tommy Lundy and unanimous approval, The Board agreed to the payment of the October 2022 and November 2022 and approved the payments.

Discuss and Approve the 2023 HCAD Rent proposal. The Board discussed the HCAD Rent proposal and recommended a 2 year rent proposal at \$2,100.00 per month. Motion by Mr. Tommy Lundy, and seconded by Mr. Tod English and unanimous made the recommendation for a 2 year rent proposal at \$2,100.00 per month for the years of 2023 and 2024.

Discuss/Approve the Certification to Correct the Tax Roll for 2022 and prior. Motion by Mr. Brandon Bridges, seconded by Mr. Tod English and unanimous approval, of the Certification to Correct the Tax Roll for 2022 and prior.

Discuss/Approve the Banking Bids for 2023. The Bank Bids from Prosperity Bank and Crockett Bank where discussed. Mr. Brandon Bridges is abstaining from voting on the 2023 Bank Bids. Motion by Mr. Tod English, seconded by Mr. Tommy Lundy and unanimous approval, Banking Bid awarded to Prosperity Bank for the 2023 year.

Carey Minter then presented the Chief Appraiser report: Carey presented an update on the HCAD employees regarding education. Ashley has to test for her certification, once completed will be a Certified Collector. Jay is still attending classes, upon completion Tori will start classes for her RTA certification.

Public Comments:  
NONE

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Motion by Mr. Tod English, seconded by Mr. Tommy Lundy, and unanimous approval to adjourn the meeting at 7:34pm.

The Board of Directors of the Houston County Appraisal District reserves the right to enter into Executive Session for any purpose authorized by the Open Meeting Act.

**APPROVED THIS \_\_\_\_\_ DAY \_\_\_\_\_, 2023**

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**CHAIRMAN**

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**Secretary**

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**MEMBER**

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**MEMBER**

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**MEMBER**

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**MEMBER**